



Terms of Enrolment Raw Energy Dance Education

Raw Energy Dance Education (REDED) is part of the ASPA Group. In this document, references to ASPA (Australian School of Performing Arts) include Raw Energy Dance Education, ASPA Education, the Australian Girls Choir, the International Girls Choir and the International School of Performing Arts.

By submitting payment, you agree that you have read and understood the following Terms of Enrolment. The Terms of Enrolment are valid for the duration of your child's participation in REDed and continued enrolment implies acceptance. Company policies are available at <https://reded.com.au/reded-policies/>.

Enrolment & Re-enrolment

Enrolment in extra-curricular **training classes** entitles each student to participate in weekly classes and associated school performances. No auditions are required and classes are filled on a first-come, first-served basis.

Selection for involvement in **competition dance troupes** is subject to an assessment of dance technique; level of independence when performing choreography; ability to absorb and perform complicated dance routines; general dance literacy, stage and presentation skills including navigating low lighting, as well as the individual's social readiness and ability to work within a team. Please see REDed's **Equal Opportunity Policy** on [our website](#) for more information.

Current competition dance troupe students are required to re-audition at the end of each year. A payment option must be selected by the due date in order to guarantee a place for the following year. Re-enrolment deposits are non-refundable.

Fees

A condition of enrolment is to accept responsibility for the payment of fees, plus any debt recovery costs if incurred.

If your child is enrolled in a **competition dance troupe** the annual fees are payable in full by the due date in January, or via 4 Auto-Pay instalments payable on the 15th of February, March, April and May. If you choose to pay in instalments, fees will be debited monthly from your nominated debit or credit card. If you choose to pay the annual fee upfront, a 5% early bird discount will be applied to payments made by December 31. Our dance troupes require a minimum of 15 dancers enrolled by mid-January to proceed.

If your child is enrolled in a **training class** then you will register via the Studio Pro Parent Portal and pay at the beginning of each term.

REDed is an Active and Creative Kids provider in NSW. Please email your 10 digit voucher number to admin@reded.com.au for processing.

Participation and Behaviour

REDed has behaviour expectations in classes and at events. We aim for behaviour to be positive, consistent, and to take into account the needs of each individual and the wellbeing of the group. Please see REDed's **Child Safe Code of Conduct** and **Equal Opportunity Policy** on [our website](#) for more information.

In order to maintain harmonious relationships we ask all members of the ASPA community to:

- conduct themselves in a respectful manner and in compliance with the law,
- use courteous and acceptable written and spoken language in all communications. No profane, insulting, harassing, aggressive or otherwise offensive language should be used,
- value our diverse community and respect the rights, experiences, religious beliefs and practices of individuals and their families,
- respect and comply with reasonable requests and directions from ASPA staff members.

REDed will not tolerate bullying, harassment or other inappropriate behaviour from staff members, students, parents, guardians or other family members. If a student, staff member, parent, guardian or visitor feels they have been victimised in any way they should speak with REDed venue staff or contact our [office](#) to report the incident.



Attendance

All Competition Troupe dancers must attend a minimum of 80% rehearsals per term (with 100% expected). Dancers who are absent without approval for more than 20% of lessons per term may be requested to leave the troupe. This is in place to support the outcomes of the program and the dance troupe as a whole. REDed reserves the right to move a dancer's place in a routine if they are absent in the two weeks before a competition. Absences can be notified in the Studio Pro Parent Portal.

Child Protection

ASPA adheres to the National Principles for Child Safe Organisations as well as the relevant Child Safe standards in each state and territory, including Mandatory Reporting requirements, Working with Children Checks and Child Employment Acts. ASPA staff members adhere to ASPA's Child Safe Code of Conduct and understand they have a legal obligation to protect the children in our care. Please see REDed's **Child Protection Policy, Child Safe Code of Conduct, Duty of Care Policy** on [our website](#).

Health and Medical Matters

REDed's **Duty of Care Policy** and **Health Care Policy** can be found on [our website](#). In the event of illness or accident while under our care, the staff member in charge will contact the parents or guardian, and an ambulance if required. If the parents or guardian cannot be reached, the staff member is authorised to consent to your child receiving medical treatment as may be deemed necessary.

Photography and Video Media

Unless REDed is notified otherwise in writing, the enrolment of a student is taken as consent for ASPA to use photographs, audio and video recordings of relevant activities that include your child for educational purposes, staff training and in promotional material. All media will support a positive message and will not include the child's full name. Parents, guardians, visitors and staff members cannot photograph or film students during session times or at performances for personal publication.

Privacy

ASPA adheres to the Commonwealth Privacy Act 1988 and the Australian Privacy Principles. Information collected by ASPA is used before, during and after the course of your enrolment in a variety of ways to meet its legal obligations, and to promote and provide our services. The information is subject to professional confidentiality, kept strictly secured, and will not be disclosed to any third party except as required by law or for fee collection purposes. Please refer to REDed's **Privacy Policy** on [our website](#) for more information.

Copyright – REDed routines and music

REDed dance routines, music arrangements, and dance curriculum and classroom resources are all covered by copyright licences. ASPA has entered into agreements with the choreographers of our dance routines and classroom resource creators under the stipulation that all routines and classroom resources will only be used in ASPA classrooms and for homework purposes. It is a term of enrolment that ASPA families do not pass REDed dance routines or content onto other organisations.

Resignation

Should your child wish to resign from a REDed dance troupe or training class, please notify our [office](#) prior to the first class of the term.

Deposits paid for enrolment or re-enrolment are non-refundable.

Once extra-curricular **training classes** have begun for the current term there will be no refund of the term's fees, regardless of attendance.

Refunds for children enrolled in competition **dance troupes** are only applicable in the case of illness, injury or relocation. Refunds are subject to approval by Dale Pope (Head of REDed), in collaboration with school administration. On the rare occasion where a refund of dance troupe fees is approved, the full fees for the current term remain payable, regardless of attendance.

Refunds are returned via your original payment method by the end of the month in which the resignation is processed.

